

# TAKING A CPTC COURSE REGISTRATION FORM



THE CREATIVE PRODUCTION  
AND TRAINING CENTRE LTD.  
37 Arnold Road, Kingston 5, Jamaica  
Tel: (876) 922-9214-6; Fax: (876) 924-9432

Course Title: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Male [ ] Female [ ] Date of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_

Highest Educational Qualifications (e.g. CXC's GCE's): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No. [Home:] \_\_\_\_\_ Telephone No. [Work:] \_\_\_\_\_

Present Job or Profession: \_\_\_\_\_

Sponsor (if any): \_\_\_\_\_

Sponsor's Address & Telephone No.: \_\_\_\_\_

*(Seventh Day Adventists, Please note: - Classes for Still Photography and Art of Public Speaking are held on Saturdays.)*

## DO NOT WRITE IN THE SPACE BELOW

### FOR OFFICIAL USE ONLY

Telephone: \_\_\_\_\_

Course fee \$ \_\_\_\_\_ Registration fee: \$500.00

Date: \_\_\_\_\_

- **Certification:** At the end of each course a Certificate will be awarded to those participants who have met the requirements of the course.
- Persons who miss more than three (3) sessions of a course or who fail to complete assignments will not receive a Certificate.
- The registration fee of \$500.00 is non-refundable. Fees are payable by certified cheques, by bank transfer, or at National Commercial Bank, Oxford Place, Kgn 5.

### ENTRY REQUIREMENTS

1. Good oral and written communication skills.
2. Passes at GCE O'/CXC level including English Language.
3. Failing 2 above, a letter setting out your educational background, and why you wish to take the course for which you are applying, together with a copy of your resume.